

## Pequannock Township Coalition, Minutes of March 9, 2016 Meeting

### PTHS Media Center

In attendance:

Marianne Albano (parent), Alberta Alleva (civic/volunteer), Det. Steve Cicchetti (law enforcement), Chloe Cogavin (school), Lorin DePinto (parent), Donna Derricks (healthcare), Stephanie Drag (other substance abuse), Mike Meyer (parent), Phyllis Minicuci (coordinator), Michael Portas (education), Alicia Scelso (education)

The meeting was started at 4:30 followed by introductions, housekeeping instructions, participant sign in, collection of new CIA forms, and distribution of meeting packets. Chloe offered to take notes for meeting minutes.

The Natural High event is being held on April 21<sup>st</sup>. Matt Bellace along with 2 other comedians will be featured. **Action items:** Phyllis will talk with the Financial Manager to see how much we can spend on a large gift which the Coalition will supply and raffle off. The Coalition can contribute up to \$2.50/person for food, if needed. Mike Meyer will contact News 12 for coverage of the event.

The following workgroups gave updates: **Messaging/Membership** workgroup came up with an “elevator speech” that Coalition members can use to explain and promote the Coalition in the community. The **Data Collection** collected very good community survey and focus group information in addition to the school and law enforcement data that was supplied. All will be used in the grant application. **Youth** workgroup is trying to organize a way for students to come to our meetings and then work on projects to help us. They will reach out to the middle school guidance counselor and/or Peer Leader groups, looking for 1-2 representatives to come to the meetings and the a larger group to do special projects or activities.

Phyllis gave an update on the grant application. There is a 25 page limit for the narrative portion of the grant followed by another 75-80 pages of supporting documentation. It is due the 18<sup>th</sup> at midnight. If we make it past the initial screening (in April) we will find out about the funding decision in August.

Hidden in Plain Sight event is April 25<sup>th</sup> at the Wharton Mackinnen Middle School and on 4/28 at the Stanhope Valley Road School. Several from the Coalition are going to see it before deciding whether we could bring it to Pequannock. **Action item:** Phyllis will touch base with the Center for Prevention to see if they would set it up for us and what the cost would be.

Steve brought up a new initiative using CellBrite technology, which would give the PD access to information/contacts contained in cell phones. Presently, only the Prosecutor’s Office can do this. The Police Dept. is looking for funding. **Action item:** Phyllis will contact the grant’s Project Officer for permission and to see how much she will approve funding since it could be used for Data Tracking under our Rx Drug misuse objective.

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Steve brought up the fact that the Rx Drop Box is being so heavily used that it clogged last week! The PD is looking into working with the DEA to get another one installed at Cedar Crest. All members agreed that the Coalition should hold 1-2 annual Take Back Days. Steve offered the parking lot near the Police Dept. and said that Law Enforcement would be happy to partner with us. For the next meeting, the Coalition will decide how to move forward with this. Chloe has been in contact with the CVS District Manager, Mark Benedetti, who is very open to working with the Coalition to implement the patient notification law (about where unused/expired meds can be safely disposed of) that was passed in January. Phyllis and Chloe will pursue this.

Time was spent talking about TipSubmit and other applications like it that would enable students to anonymously report underage alcohol and drug use/sale/suicide or other threats via a phone APP. Lorin mentioned that she is familiar with an APP called "We Tip." The App is less than \$2,000 which includes set up, annual subscription, and training. Phyllis will send a link to a video which displays the APP and will include it in the budget for the next grant.

Phyllis showed members the fans that had been purchased for PTHS and PVS graduations and asked if there was interest in supplying them again. The consensus was yes so 300 fans will be ordered for the middle school and 300 for the high school.

Our next meeting will be on April 13<sup>th</sup>, in the media center. It was requested that we meet earlier and 4 pm was the agreed-upon time.